Hire-A-Redbird
How to Set-Up an Advising Appointment

Step 1
Go to “Hire-A-Redbird” at HireARedbird.IllinoisState.edu

Step 2
Once on the Hire-A-Redbird page, click the “Student Login” button under the “Current Students” section and enter your ULID and university password.

NOTE: After you login, the terms and conditions for using Hire-A-Redbird will appear. If you do not check to “agree to all of the terms and conditions” you will not be able to use Hire-A-Redbird.

Step 3
Once you are in Hire-A-Redbird, you will need complete your profile before you will be able to proceed. Once your profile has been completed, go to the “Career Advising” section on the right side of the screen. Click “Request a Career Advising Appointment”.

Step 4
Select the type of appointment, date range, time range, and desired length. Next, scroll over the names of the career advisors to identify your advisor based on your academic major, year in school, or need. Choose the day of the week you would like to schedule your appointment (appointments only held Monday –Friday). Then select “Check Availability”.

The right side menu will populate with possible appointments based on criteria entered. Select the appointment that you would like by selecting the career advisor’s name.

Step 5
Next, you will be prompted to select the topic to be discussed during your appointment. Be sure to select the proper appointment based on the length of appointment you previously selected. Be sure to provide detailed information in the “Notes” section. Then, click “Submit Request”.

If you have any questions, contact the Career Center.