

Unlock your future using the KEYS TO ACADEMIC & CAREER SUCCESS

STAGE 1: EXPLORE



ACADEMIC ACHIEVEMENT

- Always strive for academic success.
- Attend and actively participate in classes and get to know your professors.
- Meet with your academic advisor and faculty to discuss major requirements and your academic goals.
- Participate in and contribute to department-based introductory classes.
- Explore your academic and career interests online. Contact the Career Center for help.
- Attend available tutoring sessions and workshops as needed.



TRANSFERABLE SKILLS

- Develop your transferable skills, such as writing, communication, or public speaking. Seek a part-time job, internship, or other experiences to build your current skill set.



EXPERIENCES AND INVOLVEMENT

- Explore student organizations, volunteer, and seek leadership or civic engagement opportunities.
- Attend academic, career, and campus events.



NETWORKING

- Conduct an informational interview with professionals in your areas of interest.

STAGE 2: EXPAND



ACADEMIC ACHIEVEMENT

- Create an academic plan with your academic advisor and faculty.
- Meet with your career advisor to identify career opportunities that align with your interests.
- Explore options to study abroad.



TRANSFERABLE SKILLS

- Refine writing, communication, analytical, and other transferable skills through course work and involvement opportunities.



EXPERIENCES AND INVOLVEMENT

- Obtain a leadership role in an organization.
- Attend academic, career, and campus events.
- Apply for internships at HireARedbird.IllinoisState.edu.



NETWORKING

- Get to know faculty.
- Conduct a job shadow with a professional in your area of interest.
- Create LinkedIn and Hire-A-Redbird profiles; visit the Career Center to learn how.

STAGE 3: EXECUTE



ACADEMIC ACHIEVEMENT

- Inquire about earning academic credit for an internship or research opportunity in your department.
- Evaluate the status of your academic and career plans.
- Ask faculty to serve as references to help meet your career goals.



TRANSFERABLE SKILLS

- Leverage your acquired writing, communication, analytical, and other transferable skills.



EXPERIENCES AND INVOLVEMENT

- Relate your internship experience to your course work and career preparation.



NETWORKING

- Meet with a career advisor and faculty to discuss job-search strategies.
- Establish a professional social media presence.
- Continue to build your network at academic, career, and campus events.

STAGE 4: EMBARK



ACADEMIC ACHIEVEMENT

- Research specific academic and career opportunities (i.e., job search, graduate school, etc.).
- Meet with your career advisor to implement job-search strategies.
- Apply to graduate programs or jobs that align with your goals.



TRANSFERABLE SKILLS

- Update and finalize your resume and related professional documents to include your transferable skills.



EXPERIENCES AND INVOLVEMENT

- Attend academic, career, and campus events.



NETWORKING

- Network with faculty.
- Maximize your professional networks (i.e., LinkedIn, professional contacts, etc.).

For more information,
contact the Career Center
at (309) 438-2200



CAREER CENTER
Illinois State University

CareerCenter.IllinoisState.edu